

# GARDEN SILK MILLS PRIVATE LIMITED

(Formerly GARDEN SILK MILLS LIMITED)

VILLAGE: JOLWA, TAL. PALSANA, DIST. SURAT – 394 305,

GUJARAT.PHONES:90990-01238 /90990-01612



## NOTICE INVITING OFFERS FOR THE PROCUREMENT OF PAPER TUBES,CORRUGATE BOXES,ADAPTORS,H.M.BAG & THERMOCOL, BY JOLWA PLANT

**PERIOD OF SUPPLY:NOV-DEC-2023**

TENDER DOCUMENT NO.:GSMPL/PP/P&B/E/NOV-DEC-2023

Critical Date Sheet	
Offer Published Date	16-Oct-2023
Pre-bid Meeting	17-Oct-2023
Last Date for Submission of Offers	19-Oct-2023,till11:59PM
Online Training for e-Auction	20-Oct-2023
Date of Reverse e-Auction	26-Oct-2023
Summary	
Work Description	Purchase of Paper Tubes,Corrugate Boxes,Adaptors,H.M.Bag & Thermocol
Period of Contract	Nov-Dec-2023
Earnest Money Deposit(EMD)	Rs.25,000/- (For New Vendors)
Offer Document for Download	<a href="http://www.gardenvareli.com">www.gardenvareli.com</a>
Email ID for Offer Submission	tenders@gardenvareli.com

**Disclaimer:** This tender is an invitation to receive offer from the reputed and experienced Bidders. No contractual obligation whatsoever shall arise from this tender process unless and until a formal contract is signed and executed by duly authorized representatives of Garden Silk Mills Private Limited (hereinafter to be referred as 'GSMPL') with the selected Vendors/Bidder(s).

Vendor/Bidder should read the Offer documents carefully before quoting. It shall be deemed that the Vendor/Bidder has gone through the documents carefully and has understood it simplification. Any lack of information shall not relieve the Vendor/Bidder of its responsibility to fulfill its obligations under the Offer. Vendor/Bidder shall not plead ignorance on any matter as an excuse for deficiency in service or failure to perform or with a view to asking for increase of any rates agreed to the contractor to evading any of its obligations under the contract.

## 1. Invitation of Offers

We are pleased to invite a competitive rate on the following Terms & Conditions, for the Items listed in the attached Annexure, for the period Nov – Dec 2023. You are requested to kindly fill-in your quotes against the items of your choice in the format enclosed in the Annexure:“Paper Tubes, Boxes, Adaptors, H.M.Bag & Thermocol”.

Tender document shall be available for downloaded on: <https://www.gardenvareli.com> as per the schedule as given in CRITICAL DATESHEET as above.

## 2. Period of Supply

The period of supply shall be for 02 (two) months, i.e. 15-Nov 2023 – 15-Jan 2024.

## 3. Earnest Money Deposit (EMD)

- Vendors shall be required to pay EMD amount of Rs.25,000/- to Garden Silk Mills Pvt Ltd.
- EMD to be submitted by means of a Bank Demand Draft/RTGS drawn in favor of Garden Silk Mills Private Limited. Bank details are given as under:

Beneficiary Name	Garden Silk Mills Private Limited
Beneficiary Bank	Union Bank of India
Beneficiary Branch	Industrial Finance Branch, Kolkata
Account Number	503405010030080
Account Type	Cash Credit Account
IFSC Code	UBIN0550345
SWIFT Code	UBININBBIKL
MICRNO	700026027

- In case of EMD being paid by RTGS/NEFT, the scanned copy of the receipt should be mailed to [saurabh.chhaya@gardenvareli.com](mailto:saurabh.chhaya@gardenvareli.com)
- It is also clarified that the bids submitted without EMD will be summarily rejected. EMD does not bear any interest and will be returned to unsuccessful Bidder. The EMD must reach with the Offers to:

**To,**

Mr.Saurabh Chhaya  
Admin Block, CP Division,  
GARDEN SILKMILLSPVT.LTD.,  
Village:Jolwa,Taluka:Palsana,District:Surat-394305,Gujarat

#### **4. Submission of Offers**

- Offers shall be submitted through the Email ID: [tenders@gardenvareli.com](mailto:tenders@gardenvareli.com) as per the schedule as given in CRITICAL DATE SHEET as above.
- Manual bid shall not be accepted in any circumstance. All the bids should be submitted in the Excel format in given Annexure:“ Paper Tube, Boxes, Adaptors, H.M.Bag & Thermocol”.
- Post completion of bid submission there will be an **Online Reverse Auction** for all categories of Paper Tube, Boxes, Adaptors, H.M.Bag & Thermocol to determine the successful lowest bidder (L1). All eligible bidders will be provided training for online auction on the <https://www.matexnet.com>
- Quotation for items other than our listed items will not be considered.
- The intending bidders who have downloaded the Tender from the website <https://www.gardenvareli.com> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender shall be completely rejected and EMD would be forfeited, and tenderer shall be banned from doing business with GSMPL.

#### **5. Award of Contract**

- GSMPL will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has bided the lowest evaluated quotation price in the online auction.
- The lowest bidder will be declared online on completion of Auction.
- Notwithstanding the above, GSMPL reserves right to accept or reject any quotations and/or to cancel the bidding process at any time prior to the award of contract.
- GSMPL reserves right to reject/partially accepts, and overall offers without assigning any reasons whatsoever.

#### **6. Scope of Work**

The dealer needs to supply the agreed items as per the conditions and indicate Purchase Order Number & Date, Item Code, in their delivery challan, tax-invoice and related correspondences.

#### **7. Work Schedules**

Time of Vehicle entry for Delivery:

- Monday to Friday (9:30amTo4:00pm)
- Saturday (9:30amTo12:00pm)

#### **8. Delivery Conditions**

- Material shall be supply as per the schedule given or as intimated by the Dy.

Manager (Jolwa Plant) only.

- Valid driving license, PUC, Insurance, RC book of Vehicle is mandatory for Gate Entry.
- No consignment should be dispatched through XPS, TCP, and GATI Cargo, etc.

#### **9. Statutory Requirements, Rules & Regulations**

- Dealer should provide Delivery Challan, Tax Invoice with GST Number for the Stores to receive the material.
- Dealer should always arrange to dispatch material with E-Way Bill as per Government rules.

#### **10. Compliance with Fire, Safety & Other Compliances**

- The dealer shall have to ensure compliance of the Fire, Safety, Security, GST, Stores inward/outward procedures at the Plant so the consignor and consignee.
- Vehicles awaiting unloading/documentation should be parked in designated parking area and should not be randomly parked in Plant area.
- The dealer site representative should be wearing proper mask inside the GSMPL Jolwa premise in adherence to the Covid 19safetyprotocols.

#### **11. Payment Terms**

- The dealer needs to mention the name of Garden Silk Mills Pvt Ltd, Jolwa and GSTIN registration number in their invoices, failure may result into delay of payment.
- The invoices shall be verified, certified, and payment will be released 30 days in batch from the date of receipt of invoices.

#### **12. Quantum of Work**

- Quantum of work is indicated in the Annexure:“ Paper Tube, Boxes, Adaptors, H.M.Bag & Thermocol”.

#### **13. Rates, Taxes &Insurance**

- The offered rates shall be BASIC. GST shall be paid extra as applicable.
- The delivery term in FOR: Jolwa. Insurance of materials, vehicles, and driver/staff are in the scope of Vendor.

#### **14. Details of Site Representative**

- Vendor shall provide details of the telephone/mobile of their responsible employees, who can be contacted at the unloading site, and at their office, in respect of the execution of work.
- The dealer shall provide details of the responsible employees for the work.

## **15. Parallel Contract with Multiple Vendors**

GSMPL and its associate reserves right to conclude, at its discretion, parallel contract regarding purchase of paper tubes, Boxes, Adaptors, H.M. Bag & Thermocol with more than one vendor whenever it is expedient to do so.

## **16. Development of Die**

Any development of Die by the new vendor or for the new product by the existing vendors, the development cost there of shall be borne by the Vendors.

## **17. Transit Loss & Loss Due to Negligence**

No transit loss or loss due to negligence shall be allowed. The damage material shall not be allowed to unload and accept by the GSMPL.

## **18. Care to Avoid Malpractice**

Vendor shall take utmost care to avoid malpractices while transportation, sampling, and quality testing in execution of the awarded work.

## **19. Sample & Quality Testing**

- Quality with given specifications and promised delivery of the material are the essence of this offer.
- Based on the quality parameters as defined into the PO, a stringent quality test shall be conducted by the QC department at Jolwa Plant.
- On receipt of material at GSMPL, a QC department at Jolwa will select a random sample in line with the defined SOP for forward acceptance procedure. Based on the result as obtained from sample, the QC department will give instruction to concern department for acceptance or rejection of materials.
- The decision on quality test as certified by the QC Department at Jolwa Plant shall be considered as final and binding to the Vendor. In case of material not meeting the quality parameters, shall be returned to vendors.

## **20. Penalty**

- A penalty @ 200% shall be levied and recovered for any shortage of material observed between invoice quantity and actual receipt at Jolwa Plant.
- In case of material rejection and/or delay in delivery for whatsoever reason by the Vendor, material shall be procured from the other Vendor and the differential amount shall be recovered from the Vendor.

## **21. Notes to Vendors/Bidders**

- Acceptance of the offer by GSMPL will be communicated to the successful Vendors/Bidders.
- The contract for carrying out the operations referred to therein will come in to

Existence from the date mentioned in the award letter and its acceptance.

- The successful Vendor/Bidder shall be issued Purchase Order.

## **22. Arbitration**

All disputes or differences whatsoever arising between the parties out of or relating to the contract meaning and operation of effect of this contract or the breach thereof shall be settled through arbitration by an Arbitrator appointed by the GSMPL. The arbitration proceedings will be in-accordance with and within the meaning of Indian Arbitration and Conciliation Act1996 and the award in pursuance there of shall be binding of the parties.

## **23. Jurisdiction**

This work shall be subject to Surat Jurisdiction.